



LUPIN

STAKEHOLDERS RELATIONSHIP COMMITTEE CHARTER



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1. Primary Objectives:

The Stakeholders Relationship Committee assists the Board of Directors ('Board') and the Company to look into various aspects of interests of Stakeholders of the Company. It shall review and evaluate facets of operations pertaining to investors services including activities related to the Investor Education & Protection Fund Authority. The Committee shall attend to items/matters prescribed under applicable laws or prescribed by the Board, from time to time.

2. Members:

The composition of the Committee shall be as prescribed by Section 178 of the Companies Act, 2013 ('Act') and Regulation 20 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'). A Non-Executive Director shall be Chairman of the Committee and be present at the Annual General Meeting to answer shareholders queries.

3. Meetings:

The Committee shall meet at least once in a year. The quorum for transacting business shall be two Members or one-third of the total Members, whichever is greater. The participation of Members through Video conferencing or by other audio visual means shall also be counted for the purpose of quorum.

4. Secretary:

The Company Secretary shall act as Secretary to the Committee.

5. Responsibilities:

- Resolving grievances of shareholders including complaints related to transfer/transmission of shares, non-receipt of annual report, non-receipt of declared dividends, issue of new/duplicate share certificates, demat/remat share certificates, general meetings etc.;
- Review of measures taken for effective exercise of voting rights by shareholders;
- Review of adherence to the service standards adopted by the Company in respect of various services being rendered by the Registrar & Share Transfer Agent;
- Review of various measures and initiatives taken by the Company for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/annual reports/statutory notices by the shareholders of the Company;
- Consult with other Committees of the Board, if required, while discharging responsibilities;
- Have access to any internal information necessary to fulfill responsibilities;
- Have authority to appoint, remove, obtain advice and assistance from internal or external experts/advisors;

